FORM SSV-3 (4-26-2017)



SURVEY OF SEXUAL VICTIMIZATION, 2016 Local Jail Jurisdictions Summary Form

U.S. DEPARTMENT OF JUSTICE
BUREAU OF JUSTICE STATISTICS
AND ACTING AS COLLECTION AGENT
U.S. DEPT. OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

DATA SUPPLIED BY Name Title Jason Ebacher ASSISTANT SUPERINTENDENT III **OFFICIAL** Number and street or P.O. Box/Route Number City State ZIP Code **ADDRESS** 20 Manning Avenue MA Middleton 01949 Area code Number FAX Area Code Number **TELEPHONE** 978 7501900 NUMBER 978 7501995 E-MAIL jebacher@eccf.com **ADDRESS**

221005005062000000000

Essex County Sheriff's Department

(Please correct any error in name, mailing address, and ZIP Code)

What facilities are included in this data collection?

All confinement facilities usually operated by a local law enforcement agency that are intended for adults but sometimes hold juveniles.

- INCLUDE all jails and city/county correctional centers that hold inmates beyond arraignment. Report on ALL inmates, including those held in separate holding or lockup areas within your facility.
- INCLUDE multi-jurisdictional facilities (e.g., regional jails).
- INCLUDE special jail facilities (e.g., medical/treatment/ release centers, halfway houses, and work farms).
- EXCLUDE privately-operated jails. (These facilities will be contacted directly for data on sexual victimization.)

What inmates and incidents are included in this data collection?

Inmates under your custody between January 1, 2016, and December 31, 2016.

- INCLUDE incidents involving inmates under the authority, custody, or care of your confinement or community-based facilities or staff.
- EXCLUDE inmates held in other jurisdictions.

Reporting instructions:

- Please complete the entire SSV-3 Form.
- If the answer to a question is "not available" or "unknown," write "DK" (do not know) in the space provided.
- If the answer to a question is "not applicable," write "NA" in the space provided.
- Section I: when exact numeric answers are not available, provide estimates and mark (X) the box beside each figure.
- Sections II, III, and IV: if the answer to a question is "none" or "zero," write "0" or mark the box (区) provided.

Substantiated incidents of sexual violence:

 Please complete an Incident Form (Adult, SSV-IA) for each substantiated incident of sexual victimization.

Returning forms:

- If you need assistance, please call Greta Clark at the U.S. Census Bureau toll-free at 1-888-369-3613, option 2, or e-mail govs.ssv@census.gov
- Please return your completed summary and substantiated incident forms by August 1, 2017.
- You may complete these forms online (see enclosed instructions). Or if you prefer, you may return these forms by mail or fax.
- MAIL TO: U.S. Census Bureau, P.O. Box 5000, Jeffersonville, IN 47199-5000
- FAX (TOLL FREE): 1-888-262-3974

Burden Statement

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 30 minutes per response, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing this form. Send comments regarding this burden estimate or any aspect of this survey, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. Do not send your completed form to this address.

Section I - GENERAL INFORMATION

Section II – INMATE-ON-INMATE SEXUAL VICTIMIZATION

How many persons under the supervision of your local jail jurisdiction were—

a. CONFINED in your jail facilities on December 31, 2016?

- INCLUDE persons on transfer to treatment facilities but who remain under your jurisdiction.
- INCLUDE persons out to court while under your jurisdiction.
- INCLUDE persons held for other jurisdictions.
- EXCLUDE persons housed in facilities operated by two or more jurisdictions or those held in privately-operated jails.
- EXCLUDE inmates on AWOL, escape, or long-term transfer to other jurisdictions.
- EXCLUDE all persons in non-residential community-based programs run by your jail (e.g., electronic monitoring, house arrest, community service, day reporting, work programs).

Male

Female

Inmates on December 31, 2016 . . .

1433 ACT

60 ACT

b. ADMITTED to your jail facilities during 2016?

- INCLUDE new admissions only, i.e., persons officially booked into and housed in your facilities by formal legal document and by the authority of the courts or some other official agency.
- · INCLUDE repeat offenders booked on new charges.
- EXCLUDE returns from escape, work release, medical appointments/treatment facilities, and bail or court appearances.

Male

Female

New admissions during 2016 . . .

12277 ACT

108 AGT

- 2. Between January 1, 2016, and December 31, 2016, what was the average daily population of all jail confinement facilities operated by your jurisdiction?
 - To calculate the average daily population, add the number of persons for each day during the period January 1, 2016, through December 31, 2016, and divide the result by 365.

Male

Female

Average daily population . .

1445 AGT

54 ACT

DEFINITIONS

The survey utilizes the definition of "sexual abuse" as provided by 28 C.F.R. §115.6 in the National Standards to Prevent, Detect, and Respond to Prison Rape (under the Prison Rape Elimination Act of 2003). For purposes of SSV, sexual abuse is disaggregated into three categories of inmate-on-inmate sexual victimization. These categories are:

NONCONSENSUAL SEXUAL ACTS

Sexual contact of any person without his or her consent, or of a person who is unable to consent or refuse;

AND

 Contact between the penis and the vulva or the penis and the anus including penetration, however slight;

OF

 Contact between the mouth and the penis, vulva, or anus;

OR

 Penetration of the anal or genital opening of another person, however slight, by a hand, finger, object, or other instrument.

ABUSIVE SEXUAL CONTACT

Sexual contact of any person without his or her consent, or of a person who is unable to consent or refuse;

AND

- Intentional touching, either directly or through the clothing, of the genitalia, anus, groin, breast, inner thigh, or buttocks of any person.
- EXCLUDE incidents in which the contact was incidental to a physical altercation.

SEXUAL HARASSMENT

Repeated and unwelcome sexual advances, requests for sexual favors, or verbal comments, gestures, or actions of a derogatory or offensive sexual nature by one inmate directed toward another.

of inmate-on-inmate NONCONSENSUAL SEXUAL ACTS? (See definitions on page 2.)	6. Does your local jail jurisdiction record allegations of inmate-on-inmate ABUSIVE SEXUAL CONTACT? (See definitions on page 2.)
01 ✓ Yes → a. Do you record all reported occurrences, or only substantiated ones?	of ☑Yes → Can these be counted separately from allegations of NONCONSENSUAL SEXUAL ACTS?
OT All	01☐ Yes
02 Substantiated only	02 No → Skip to Item 9.
b. Do you record attempted NONCONSENSUAL SEXUAL ACTS or only completed ones?	02 No → Please provide an explanation in the space below and then skip to Item 9.
of P Both attempted and completed	
02 Completed only	
o2 ☐ No → Please provide the definition used by your local jail jurisdiction for inmate-on-inmate NONCONSENSUAL SEXUAL ACTS in the space below. Use that definition to complete Items 4 and 5.	
4. Between January 1, 2016, and December 31, 2016, how many allegations of inmate-on-inmate NONCONSENSUAL SEXUAL ACTS were reported?	7. Between January 1, 2016, and December 31, 2016, how many allegations of inmate-on-inmate ABUSIVE SEXUAL CONTACT were reported?
Number reported 18 None	
	Number reported None
 If an allegation involved multiple victimizations, count only once. 	 If an allegation involved multiple victimizations, count only
 Exclude any allegations that were reported as consensual. 	once. Exclude any allegations that were reported as consensual.
5. Of the allegations reported in Item 4, how many were — (Please contact the agency or office responsible for investigating allegations of sexual victimization in order to fully complete this form.)	8. Of the allegations reported in Item 7, how many were — (Please contact the agency or office responsible for investigating allegations of sexual victimization in order to fully complete this form.)
a. Substantiated1 None	a Substantiated
The event was investigated and determined to	a. Substantiated
have occurred, based on a preponderance of the	
evidence (28 C.F.R. §115.72).	b. Unsubstantiated None
h Haratakantia 1 5 Da	
Unsubstantiated 5 None The investigation concluded that evidence was insufficient to determine whether or not the event occurred.	c. Unfounded None
	d. Investigation ongoing None
c. Unfounded 12 None	
The investigation determined that the event did NOT occur.	e. TOTAL (Sum of Items 8a through 8d)
	Item 7.
d. Investigation ongoing0 None	
 Evidence is still being gathered, processed or evaluated, and a final determination has not yet been made. 	
e. TOTAL (Sum of Items 5a through 5d)	
The total should equal the number reported in Item 4.	

9. Does your local jail jurisdiction record	Section III – STAFF-ON-INMATE SEXUAL ABUSE					
allegations of inmate-on-inmate SEXUAL						
HARASSMENT? (See definitions on page 2.)	DEFINITIONS					
of Yes → Do you record all reported allegations or only substantiated ones?	The survey utilizes the definition of "sexual abuse" by a staff member, contractor or volunteer as provided by					
01 All	28 C.F.R. §115.6 in the National Standards to Prevent,					
	Detect, and Respond to Prison Rape (under the Prison Rape Elimination Act of 2003). For purposes of SSV,					
02 Substantiated only	sexual abuse is disaggregated into two categories of					
02 No → Please provide an explanation in the space	staff-on-inmate sexual abuse. These categories are:					
below and then skip to Section III.	CTATE CEVILAL MICCOMPUCT					
	STAFF SEXUAL MISCONDUCT					
	Any behavior or act of a sexual nature directed toward an inmate by an employee, volunteer, contractor, official visitor or other agency representative (exclude family, friends or other visitors).					
	Sexual relationships of a romantic nature between staff and inmates are included in this definition. Consensual or nonconsensual sexual acts include—					
10. Between January 1, 2016, and December 31, 2016, how many allegations of inmate-on-inmate SEXUAL HARASSMENT were reported?	 Intentional touching, either directly or through the clothing, of the genitalia, anus, groin, breast, inner thigh, or buttocks that is unrelated to official duties or with the intent to abuse, arouse, or gratify sexual desire; 					
Number reported 6 None	OR					
If an allegation involved multiple victims or						
inmate perpetrators, count only once.	Completed, attempted, threatened, or requested sexual acts:					
 Exclude any allegations that were reported as consensual. 						
CONSCITSED,	OR					
11. Of the allegations reported in Item 10, how many were—	 Occurrences of indecent exposure, invasion of privacy, or staff voyeurism for reasons unrelated to official duties or for sexual gratification. 					
a. Substantiated	STAFF SEXUAL HARASSMENT					
b. Unsubstantiated 1 None	Repeated verbal statements, comments or gestures of a sexual nature to an inmate by an employee, volunteer, contractor, official visitor, or other agency representative (exclude family, friends, or other visitors). Include—					
c. Unfounded 5 None	 Demeaning references to gender; or sexually suggestive or derogatory comments about body or clothing; 					
d. Investigation ongoing None	OR					
a mrestigation ongoing [] None	Repeated profane or obscene language or gestures.					
e. TOTAL (Sum of Items						
11a through 11d) 6 None						
 The total should equal the number reported in Item 10. 						
item 10.						

12.	Does your local jail jurisdiction record allegations of STAFF SEXUAL MISCONDUCT? (See definitions on page 4.)	15. Does your local jail jurisdiction record allegations of STAFF SEXUAL HARASSMENT? (See definitions on page 4.)					
	or ✓ Yes → Do you record all reported occurrences, or only substantiated ones?	on ✓ Yes → Can these allegations be counted separately from allegations of STAFF SEXUAL MISCONDUCT?					
	01 All	o₁ ✓ Yes					
	02 Substantiated only	02□ No → Skip to Item 18.					
		SEE NO 2 OND TO NEW 10.					
	No → Please provide an explanation in the space below and then skip to Item 15.	02 No → Please provide an explanation in the space below and then skip to Item 18.					
13.	Between January 1, 2016, and December 31, 2016, how many allegations of STAFF SEXUAL MISCONDUCT were reported?	16. Between January 1, 2016, and December 31, 2016, how many allegations of STAFF SEXUAL HARASSMENT were reported?					
	Number reported 3 None	Number reported 4 None					
	 If an allegation involved multiple victimizations, or staff, count only once. 	 If an allegation involved multiple victims or staff, count only once. 					
14.	Of the allegations reported in Item 10, how many were — (Please contact the agency or office responsible for investigating allegations of sexual victimization in order to fully complete this form.)	17. Of the allegations reported in Item 16, how many were — (Please contact the agency or office responsible for investigating allegations of sexual victimization in order to fully complete this form.)					
	a. Substantiated	a. Substantiated 0 None					
	b. Unsubstantiated 0 None	b. Unsubstantiated 1 None					
	c. Unfounded	c. Unfounded 3 None					
	d. Investigation ongoing None	d. Investigation ongoing0 None					
	e. TOTAL (Sum of Items 14a through 14d)	e. TOTAL (Sum of Items 17a through 17d)					
	The total should equal the number reported in Item 13.	The number should equal the number reported in Item 16.					

	Section IV – TOTAL SUBSTANTIATED INCIDENTS OF SEXUAL VICTIMIZATION	NOTES
1	18. What is the total number of substantiated incidents reported in Items 5a, 8a, 11a, 14a, and 17a?	
	Total substantiated incidents 1 None	
	→ Please complete a Substantiated Incident Form (Adult, SSV-IA) for each substantiated incident of sexual victimization.	

FORM SSV-3 (4-26-2017)

Clear Fields

Page 6

Print Form

FORM SSV-IA (4-27-2017)



SURVEY OF SEXUAL VICTIMIZATION, 2016

Substantiated Incident Form (Adult)

U.S. DEPARTMENT OF JUSTICE
BUREAU OF JUSTICE STATISTICS
and ACTING AS COLLECTION AGENT
U.S. DEPT. OF COMMERCE
Economics and Statistics Admin.
U.S. CENSUS BUREAU

Incident Number 1 out of 1

STATE: MA

221005005062000000000

1. On what date did the incident occur? (If more than one date, report the most recent.) Month Day Year 1 2 0 8 2 0 1 6 2. In what facility did the incident occur?	6. How many victims were involved in the incident? Number of victims 1 → If more than two victims were involved, report their characteristics in Notes on page 5.					
Name Women in Transition City/Place Salisbury, MA 3. Where did the incident occur? (Mark (☒) all that apply.) 11 ☐ In the victim's cell or room (e.g., if the victim and perpetrator share a cell or room, count as the victim's cell) 12 ☐ In the perpetrator's cell or room	7. Victim #1: What was the victim's sex or gender identity? (See definitions on page 5.) 01 Male					
o3 ☐ In a dormitory or other multiple housing unit o4 ☑ In a common area (e.g., shower, dayroom, bathroom) o5 ☐ In a temporary holding cell or intake area within the facility o6 ☐ In a program service area (e.g., commissary, kitchen, storage, laundry, cafeteria, workshop, hallway) o7 ☐ In an instructional area (e.g., classroom, school, library, conference room) o8 ☐ In a recreation area (e.g., yard, courtyard, gymnasium) o9 ☐ In a medical area (e.g., infirmary, health clinic) 10 ☐ In a staff area (e.g., office, break room, counselor's office) 11 ☐ Offsite or while in transit 12 ☐ Other — Specify ☑	03 ☐ 25 - 29					
Did the incident take place in an area subject to video monitoring?	10. Victim #2: What was the victim's sex or gender identity? (See definitions on page 5.) 10. Victim #2: What was the victim's sex or gender identity?					
02 ☐ No 03 ☐ Don't know What time did the incident occur? (Mark (☒) all that apply.) 01 ☐ Morning (6 a.m. to noon) 02 ☐ Afternoon (noon to 6 p.m.) 03 ☑ Evening (6 p.m. to midnight) 04 ☐ Overnight (midnight to 6 a.m.) 05 ☐ Time unknown	02 ☐ Female 04 ☐ Intersex 11. Victim #2: What was the victim's age at the time of the incident? 01 ☐ Under age 18 05 ☐ 35 - 39 02 ☐ 18 - 24 06 ☐ 40 - 44 03 ☐ 25 - 29 07 ☐ 45 - 54 04 ☐ 30 - 34 08 ☐ 55 or older					

Burden Statement

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12.	Victim #2: What was the victim's race/ethnic origin? (Mark ([X]) all that apply.)	15. After the incident was reported, was the victim(s) – (Mark (☒) all that apply for all victims.)
	01 ☐ White (not of Hispanic origin)	01 Given a medical examination
	02 Black (not of Hispanic origin)	02 Administered a rape kit
	03 Hispanic or Latino	03 Tested for HIV/AIDS
	04 American Indian/Alaska Native (not of Hispanic origin)	04 Tested for other sexually transmitted diseases
	05 Asian (not of Hispanic origin) 06 Native Hawaiian or Other Pacific Islander	05 Provided with counseling or mental health treatment
	(not of Hispanic origin)	06 Offered but declined testing or treatment
	07 Other racial category in your information system -	07 Already released/discharged
	Specify 7	08 None of the above
13.	Did the victim(s) sustain any physical injury	16. After the incident was reported, was the victim(s) – (Mark (X)) all that apply for all victims.)
	during the incident?	01 Placed in or returned to administrative segregation protective custody, or disciplinary segregation
	02 No (No injury sustained)	02 Placed in a medical unit, ward, or hospital
	on Yes → a. What injuries occurred? (Mark (X)) all that apply for all victims.)	03 Confined to own cell or room
	on ☐ Knife or stab wounds	04 Given a higher custody level or different unit within
	01 ☐ Knile or stab wounds 02 ☐ Broken bones	the facility
	03 Anal or vaginal tearing	05 Transferred to another facility
	os ☐ Anai or vaginal tearing o₄ ☐ Chipped or knocked out teeth	06 Transferred to another housing unit or dorm, or given a single room or cell
	os ☐ Internal injuries	or ☑ Separated from perpetrator
	06 ☐ Knocked unconscious	08 Issued disciplinary report or loss of privileges
	or D Bruises, black eye, sprains, cuts,	
	scratches, swelling, welts	09 Placed in camera room, under closer surveillance, or increased supervision
	08 ☐ Other – Specify →	10 ☐ Other – Specify
	→ b. Did the victim(s) receive medical	At I Name of the obour
	treatment for these injuries?	11 None of the above
	01 ☐ Yes	
	02 🗖 No	17. What type of sexual violence was involved in the incident? (See definitions on page 5.)
14.	Who reported the incident? (Mark (☒) all that apply.)	on ☐ Inmate-on-inmate nonconsensual sexual act → Complete Section A, below
	o1 ☑ Victim o2 ☑ Another inmate (non-victim)	02 ☑ Inmate-on-inmate abusive sexual contact _ → Complete Section A, below
	03 Uictim's family or friend	03 ☐ Inmate-on-inmate sexual harassment → Complete Section A, below
	04 ☐ Correctional officer or front line staff 05 ☐ Administrative staff	04 ☐ Staff sexual misconduct → Complete Section B on pages 4–5
	os ☐ Medical, healthcare, or mental health staff	os ☐ Staff sexual harassment
	07 ☐ Instructor, teacher, or counselor	→ Complete Section B on pages 4–5
	08 Other staff (e.g., kitchen worker, maintenance staff)	The course of th
	09 Chaplain or other religion official	Section A - INMATE-ON-INMATE SEXUAL VICTIMIZATION
	10 Perpetrator	
	11 Perpetrator's family or friend	→ If the perpetrator was a staff member, go
	12 Grievance coordinator, grievance process, or	to Section B on pages 4-5.
	ombudsperson	18. How many inmate perpetrators were involved
	13 Attorney or legal guardian (e.g., other than family member)	in the incident?
	14 Confidential informant, anonymous tip, hot line, or	Number of inmate perpetrators1
	through monitoring (e.g., camera, telephone, or mail)	
	15 Other - Specify	→ If more than two inmate perpetrators were involved, report their characteristics in Notes on page 5.

19.	Perpetrator #1: What was the inmate perpetrator's sex or gender identity? (See definitions on page 5.)	25. What was the nature of the incident? (Mark (☒) all that apply.)
	01 ☐ Male 03 ☐ Transgender	01 ☐ Voluntary sexual contact between inmates
	02 ☑ Female 04 ☐ Intersex	02 Sexual harassment
		03 ☐ Indecent exposure, masturbation, or voyeurism 04 ☐ Horseplay
20.	Perpetrator #1: What was the inmate perpetrator's age at the time of the incident:	
		requests for covered forces
	01 ☐ Under age 18 04 ☐ 30–34 07 ☐ 45–54 02 ☐ 18–24 05 ☐ 35–39 08 ☐ 55 or	06 Unwanted touching for sexual gratification or
	03 \(\begin{array}{cccccccccccccccccccccccccccccccccccc	abusive sexual contact
		07 Pressure or coercion (without force) resulting in a nonconsensual sexual act
21.	Perpetrator #1: What was the inmate	08 Physical force (or the threat of force) resulting
	perpetrator's race/ethnic origin? (Mark (X) all that apply.)	in a nonconsensual sexual act
	01 ☐ White (not of Hispanic origin)	
	02 ☐ Black (not of Hispanic origin) 03 ☑ Hispanic or Latino	
	04 ☐ American Indian/Alaska Native (not of Hispa	26. What type of pressure or physical force was
	origin) 05 ☐ Asian (not of Hispanic origin)	used by the inmate perpetrator on the victim? (Mark (X) all that apply for all perpetrators.)
	06 Native Hawaiian or Other Pacific Islander	01 Sexual harassment, sexual innuendo, or verbal
	(not of Hispanic Origin)	comments
	of □ Other racial category in your information sys	or Totalogical of talked lifto sexual activity
		03 Surprised the victim with unwanted touching, grabbing or groping, or victim was asleep
	<u> </u>	04 Dribery or blackmail
22.	Perpetrator #2: What was the inmate	05 ☐ Gave victim drugs or alcohol
	perpetrator's sex or gender identity? (See definitions on page 5.)	06 ☐ Offered protection from other inmates
	01 ☐ Male 03 ☐ Transgender	07 ☐ Threatened with physical harm
	02 ☐ Female 04 ☐ Intersex	08 ☐ Physically held victim down or restrained in some way
	over intereox	os Physically harmed or injured
23.	Perpetrator #2: What was the inmate perpetrator's age at the time of the incident?	10 Threatened with a weapon
		11 ☐ Other – Specify →
	01 Under age 18 04 30-34 07 45-54 02 18-24 05 35-39 08 55 or c	Idae
	03 25-29 06 40-44	
		12 None
	Perpetrator #2: What was the inmate perpetrator's race/ethnic origin? (Mark (🖾) all that apply.)	27. What sanction was imposed on the perpetrator(s)? (Mark (X) all that apply for all perpetrators.)
		ot Placed in solitary confinement or disciplinary segregation
	01 ☐ White (not of Hispanic origin) 02 ☐ Black (not of Hispanic origin)	02 Confined to own cell or room
	03 Hispanic or Latino	03 Placed in higher custody level, restricted unit or
	04 American Indian/Alaska Native (not of Hispar	program, within the same facility
	origin)	04 Li Transferred to other unit/cell or separated from victim
	05 Asian (not of Hispanic origin)	05 Transferred to another facility
	 06 ☐ Native Hawaiian or Other Pacific Islander (not of Hispanic Origin) 07 ☐ Other racial category in your information sys 	06 ☐ Loss of "good/gain" time, increase in "bad" time or delayed release tem = 07 ☐ Given extra work
	Specify Specify Specify Specify Specify Specify Specify Spec	tem − 07 ☐ Given extra work 08 ☐ Loss of privileges, disciplinary report or conduct
		violation, or other reprimand
		09 Sent to counseling or treatment team
		10 Arrested or referred to law enforcement agency
		11 Referred for prosecution or indicted 12 Convicted, given new sentence, or fined
		13 ☐ Other – Specify →

	Section B -	- STAFF-ON-I	NMATE SEXUAL ABUSE	33.	. Staf	f #2: What	was the g	gender of the	staff?
	→ If the pe	erpetrator wa A on pages 2	s an inmate, go to		01 🗆	Male		02 Female	
28.	What was		the incident?	34.	time	of the inci	dent?	ige of the stat	ff at the
		cal force result	ing in a nonconsensual		02 🔲	24 or young 25 – 29	jer	05 40 - 44 06 45 - 54	
	02 Pressu		f power resulting in a			30 - 34 35 - 39		07 🔲 55 or old	ler
	voyeu	rism for sexua		35.	staff	involved in	n the inci	ace/ethnic ori dent?	igin of the
			for sexual gratification		(Mar	k (X) all that	t apply.)		
	_ of a se	exual nature by				White (not o			
	offere		al privileges to inmate		03 🗌	Hispanic or	Latino	ka Native (not o	of Hispanic
	07 Sexua	I relationship to ppeared to be	petween inmate and staff			origin)			or mopanic
	08 Other		wining			Asian (not d			
		.,,			06 🗀	Native Hawa (not of Hisp	aiian or Ot	her Pacific Islan	nder
				1	07 🗆			" in your informa	tion system -
	09 Level	of coercion unl	known			Specify Z			and of otom
29.	How many	staff were in	volved in the incident?						
	Number of st	taff		36.	Was of th	the staff in e <u>fa</u> cility, a	volved in contract	the incident a or, or a volun all staff involve	an employee teer?
	→ If more t	than two staf	f were involved, report						ed.)
	tneir cna	aracteristics i	in Notes on page 5.			Full- or part			
30.	Staff #1: W	Vhat was the	gender of the staff?			Contract em Volunteer o		vendor	
	01 🗆 Male		02 Female			Other - Spe			
31.	Staff #1: W	That was the incident?	age of the staff at the						
	01 🔲 24 or y		05 🗆 40 – 44	37.	What	was the p	rimary po	sition descrip	otion of
	02 25 - 29		06 🔲 45 – 54		the s	taff involve	ed in the	i ncident? all staff involve	ad)
	03 30 - 34 04 35 - 39		07 ☐ 55 or older		01 🔲 .	Administrate	or, includi	ng wardens, su in administrativ	perintendents
								supervisory sta	
1Z.	Staff #1: W	/hat was the i /ed in the inc	race/ethnic origin of the					secretaries, cle	
	(Mark (X) a	il that apply.)	ident:		03 🗀	receptionists	s, and other	er administrativ	e support
		(not of Hispani not of Hispani			04 🗌	Maintenance	and othe	r facility suppo pers, janitors, c	rt staff.
	03 🗆 Hispan						calth anna	staff lasticities	
			ka Native (not of Hispanic			doctors, den	tists, psyc	staff, including hologists, psyc , and medical a	hiatrists.
	06 Native	<i>not of Hispani</i> Hawaiian or O	ther Pacific Islander		06 🔲 1	Education st	aff, includ	ing instructors, on assistants	
	(not of Hispanic origin)				07 🔲	Other progra	am staff		
	07 ∐ Other r Specify	acial category	in your information system -			Volunteers o			
	Opcomy	K			09 🔲 0	Other staff –	Specify 7		

38.	What sanction was imposed on the staff? (Mark (XI) all that apply for all staff involved.)	Definitions
	01☐ Sent to training or counseling	Sexual victimization
	02 Reprimanded or disciplined 03 Demoted, diminished responsibilities, or suspended temporarily	NONCONSENSUAL SEXUAL ACTS: Sexual contact of any person without his or her consent, or of a person who is unable to consent or refuse;
	04 Transferred to another facility or unit	AND
	05 ☐ Arrested or referred to law enforcement agency 06 ☐ Referred for prosecution or indicted 07 ☐ Convicted, plead guilty, sentenced, or fined	Contact between the penis and the vulva or the penis and the anus including penetration, however slight; OR Contact between the mouth and the penis, vulva, or anus;
	08 ☐ Discharged, terminated, or contract not renewed 09 ☐ Staff resigned (prior to completion of investigation) 10 ☐ Staff resigned (after investigation was completed) 11 ☐ Other – Specify →	
		ABUSIVE SEXUAL CONTACT (less severe): Sexual contact of any person without his or her consent, or of a person who is unable to consent or refuse; AND
39.	12 No action taken At the time of the incident, how long had the	Intentional touching, either directly or through the clothing, of the genitalia, anus, groin, breast, inner thigh, or buttocks of any person.
	staff worked at the facility? (Mark (☒) all that apply for all staff involved.) □ ☐ Less than 6 months	EXCLUDE incidents in which the contact was incidental to a physical altercation.
	02 ☐ 6 months to 1 year 03 ☐ 1 to 5 years 04 ☐ 5 to 10 years 05 ☐ More than 10 years	SEXUAL HARASSMENT BY ANOTHER INMATE: Repeated and unwelcome sexual advances, requests for sexual favors, or verbal comments, gestures, or actions of a derogatory or offensive sexual nature by one inmate directed toward another.
	NOTES	STAFF SEXUAL MISCONDUCT: Any behavior or act of a sexual nature directed toward an inmate by an employee, volunteer, contractor, official visitor or other agency representative (exclude family, friends or other visitors).
		Sexual relationships of a romantic nature between staff and inmates are included in this definition. Consensual or nonconsensual sexual acts include—
		Intentional touching, either directly or through the clothing, of the genitalia, anus, groin, breast, inner thigh, or buttocks that is unrelated to official duties or with the intent to abuse, arouse, or gratify sexual desire;
		OR
		Completed, attempted, threatened, or requested sexual acts; OR
		Occurrences of indecent exposure, invasion of privacy, or staff voyeurism for reasons unrelated to official duties or for sexual gratification.
		STAFF SEXUAL HARASSMENT: Repeated verbal comments or gestures of a sexual nature to an inmate by an employee, volunteer, contractor, official visitor, or other agency representative (excludes family, friends, or other visitors). Include demeaning references to gender; or sexually suggestive or derogatory comments about body or clothing;
		OR Repeated profane or obscene language or gestures.
		Gender categories
		TRANSGENDER: A person whose gender identity (i.e., internal sense of feeling male or female) is different from the person's assigned sex at birth.
		INTERSEX: A person whose sexual or reproductive anatomy of chromosomal pattern does not seem to fit typical definitions of male or female. Intersex medical conditions are sometimes referred to as disorders of sex development.